

**NOTICE – This is provided for public information only. This document is not an approved set of minutes, only a staff summary of actions taken. The approved minutes will contain the official action taken.**



**NOTICE OF A REGULAR MEETING OF THE COMMON COUNCIL  
OF THE TOWN OF CLARKDALE  
Clark Memorial Clubhouse  
19 N. Ninth St., Clarkdale AZ  
And Zoom Video Conference**

**Tuesday, September 14, 2021 at 6:00 P.M.**

In Person: Clark Memorial Clubhouse, 19 N. Ninth St., Clarkdale AZ  
OR

Join Zoom Meeting

<https://us02web.zoom.us/j/89627245592?pwd=OHk3bjRNcUtnVjVweHFzRlFobm13dz09>

Meeting ID: 896 2724 5592

Passcode: 709575

One tap mobile

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PURSUANT TO A.R.S. §38-431.02, NOTICE IS HEREBY GIVEN to the members of the Common Council of the Town of Clarkdale and to the general public that the Town of Clarkdale Common Council will hold a Regular Meeting open to the public on **Tuesday, September 14, 2021, at 6:00 p.m.** at the Clark Memorial Clubhouse, 19 N. Ninth St., Clarkdale, Arizona and via Zoom Video Conference, Clarkdale, Arizona. Members of the Clarkdale Common Council will attend either in person or by telephone, video or internet conferencing. Pursuant to A.R.S. §38-431.03, the Council may vote to recess the meeting and move into Executive Session on any item, which will be held immediately after the vote and will not be open to the public. Upon completion of Executive Session, the Council may resume the meeting, open to the public, to address the remaining items on the agenda.

Supporting documentation and staff reports furnished to the Council with this agenda are available for review on the Town website at [www.clarkdale.az.gov](http://www.clarkdale.az.gov) and the Town Clerk's Office.

The undersigned hereby certifies that a copy of this notice was duly posted on the Community Development Building bulletin board, located at 890 Main Street, Clarkdale, Arizona on September 9, 2021 at 1:00 p.m.

Mary Ellen Dunn  
MARY ELLEN DUNN  
TOWN CLERK

*As a reminder, if you are carrying a cell phone, electronic pager, computer, two-way radio, or other sound device, we ask that you turn it off at this time to minimize disruption to this meeting.*

**ALL ITEMS ON THIS AGENDA ARE SCHEDULED FOR DISCUSSION AND POSSIBLE**

**ACTION, UNLESS OTHERWISE NOTED.**

**CALL TO ORDER – Meeting was called to order at 6:00 P.M. by Mayor Prud'homme-Bauer.**

Town Council:

Mayor Robyn Prud'homme-Bauer  
Councilmember Bill Regner  
Council Member Marney Babbitt-Pierce

Vice Mayor Debbie Hunseder  
Councilmember Lisa O'Neill

Town Staff:

Interim Town Manager Rob Sweeney  
Sergeant Joe Candelaria  
Public Works Director Maher Hazine  
Community Development Director Ruth Mayday  
Parks and Recreation Manager Joni Westcott  
Town Clerk Mary Ellen Dunn

**PUBLIC COMMENT** – The Town Council invites the public to provide comments at this time. Members of the Council may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. §38-431.01(G), action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism or scheduling the matter for further consideration and decision at a later date. Persons interested in making a comment on a specific agenda item are asked to complete a brief form and submit it to the Town Clerk during the meeting. Each speaker is asked to limit his or her comments to three minutes.

**Diane Schneider, Clarkdale resident, spoke regarding street conditions, particularly Crossroads at Mingus. Stated that she spoke before and had not been contacted by staff. Feels the street conditions, both aesthetics and safety, are not good.**

**CONSENT AGENDA** - The consent agenda portion of the agenda is a means of expediting routine matters that must be acted on by the Council. All items are approved with one motion. Any items may be removed for discussion at the request of any Council Member.

- A. Approval of Minutes of the Common Council** - Approval of the minutes of the Regular Meeting held August 10, 2021.
- B. Domestic Violence Awareness Proclamation** – Approval of a Proclamation naming October as Domestic Violence Awareness Month, recognizing individuals and organizations who provide critical advocacy, services, and assistance to victims.
- C. Economic Adjustment Assistance (EDA) Grant** - Approval of letter of support for the U.S. EDA ARPA Grant for the Business Incubator and Workforce Center and Yavapai College.
- D. Common Council of The Town Of Clarkdale, Pursuant To Arizona Statutes, Calls For Executive Sessions** - The Council may enter into executive session pursuant to A.R.S. § 38-431.03(A) The Executive Sessions are hereby called for the following dates/times in Clarkdale Arizona:
  - September 21, 2021 3 p.m., Clark Memorial Clubhouse & Zoom

- September 29, 2021 12:30 p.m., Zoom
- September 30, 2021 8:00 a.m. Zoom
- October 18, 2021 8 a.m. Clark Memorial Clubhouse & Zoom
- October 19, 2021 8 a.m. Clark Memorial Clubhouse

**Action: Approve Consent Agenda items A – D as presented.**

**Motion: Council Member Regner**

**Second: Vice Mayor Hunseder**

**Vote:**

<b>Voting Member</b>	<b>Aye/Nay</b>
Council Member Marney Babbitt-Pierce	Aye
Vice Mayor Debbie Hunseder	Aye
Council Member Lisa O'Neill	Aye
Mayor Robyn Prud'homme-Bauer	Aye
Council Member Bill Regner	Aye

## **NEW BUSINESS**

**RECOGNITION OF GENERAL PLAN COMMITTEE MEMBERS AND PLANNING COMMISSIONERS** – Recognition and appreciation given to the members of the Committee and Commission in their contributions in the development of the 2021 General Plan.

**Action: This agenda item is to recognize the help of volunteers in the development of the General Plan. No Council action required.**

**PUBLIC HEARING REGARDING ADOPTION OF THE 2021 GENERAL PLAN** – A public hearing to receive input on Clarkdale's 2021 General Plan.

**Mayor Prud'homme Bauer opened the discussion to public comment. There was no public comment. The Mayor closed public comment.**

**Action: This is a public hearing only. No Council action required.**

**ADOPTION OF THE 2021 GENERAL PLAN** – Discussion and possible action regarding the adoption of Resolution #1654, a Resolution adopting the 2021 Town of Clarkdale General Plan.

**Action: Approval of Resolution 1654, Adoption of the General Plan 2021.**

**Motion: Council Member Regner**

**Second: Council Member Babbitt-Pierce**

**Vote:**

<b>Voting Member</b>	<b>Aye/Nay</b>
Council Member Marney Babbitt-Pierce	Aye
Vice Mayor Debbie Hunseder	Aye
Council Member Lisa O'Neill	Aye
Mayor Robyn Prud'homme-Bauer	Aye
Council Member Bill Regner	Aye

**BUILDING OFFICIAL INTERGOVERNMENTAL AGREEMENT** – Discussion and possible action regarding an IGA between the Town of Clarkdale and the City of Cottonwood for use of building official on an as-needed basis.

Mayor Prud'homme-Bauer opened the item to public comment.

[Carole Schmitt, Clarkdale resident – asked about the reciprocation being monetary.](#)

[Rob Robbins, Clarkdale resident – commented about liability](#)

[Mayor closed public comment.](#)

[Action: Approval of the Building Official IGA.](#)

[Motion: Vice Mayor Hunseder](#)

[Second: Council Member O'Neill](#)

[Vote:](#)

<b>Voting Member</b>	<b>Aye/Nay</b>
Council Member Marney Babbitt-Pierce	Aye
Vice Mayor Debbie Hunseder	Aye
Council Member Lisa O'Neill	Aye
Mayor Robyn Prud'homme-Bauer	Aye
Council Member Bill Regner	Aye

**TOWN OF CLARKDALE MISDEMEANOR PROSECUTION CONTRACT** – Discussion and possible action regarding the award of a professional services contract to J. Andrew Jolley, Prescott Law Group PLC, to perform Town misdemeanor prosecution, code enforcement and related legal services.

[Action: Approval of a proposed contract for Misdemeanor Prosecution, Code Enforcement and Related Professional Legal Services with J. Andrew Jolley/Prescott Law Group PLC.](#)

[Motion: Vice Mayor Hunseder](#)

[Second: Council Member O'Neill](#)

[Vote:](#)

<b>Voting Member</b>	<b>Aye/Nay</b>
Council Member Marney Babbitt-Pierce	Aye
Vice Mayor Debbie Hunseder	Aye
Council Member Lisa O'Neill	Aye
Mayor Robyn Prud'homme-Bauer	Aye
Council Member Bill Regner	Aye

**APS LEVEL 2 ELECTRIC VEHICLE CHARGING PILOT AGREEMENT** - Discussion and possible action regarding the approval of an Arizona Public Service (APS) Level 2 Electric Vehicle Charging Pilot Agreement.

[Mayor Prud'homme-Bauer opened the item to public comment.](#)

[Carol Schmitt, Clarkdale resident](#)

[Diane Schneider, Clarkdale resident](#)

[Mayor Prud'homme-Bauer closed public comment.](#)

[Action: Approve the preliminary design and the Arizona Public Service \(APS\) Level 2 Electric Vehicle Charging Pilot Agreement and authorize the Public Works Director/Town Engineer to execute the necessary documents including, but not limited to the final design, utility easement and the customer service agreement.](#)

**Motion: Vice Mayor Hunseder**  
**Second: Council Member Babbitt-Pierce**  
**Vote:**

<b>Voting Member</b>	<b>Aye/Nay</b>
Council Member Marney Babbitt-Pierce	Aye
Vice Mayor Debbie Hunseder	Aye
Council Member Lisa O'Neill	Aye
Mayor Robyn Prud'homme-Bauer	Aye
Council Member Bill Regner	Aye

**AN AMENDMENT TO AN EXISTING AGREEMENT FOR OPERATION AND MAINTENANCE OF CLARKDALE WASTEWATER TREATMENT PLANT (WWTP)** – Discussion and possible action regarding the approval of an amendment to an existing agreement with Contract Wastewater Operations, LLC to allow for additional services to operate and maintain the Clarkdale WWTP, including on-call services.

**Action: Approve an amendment to an existing agreement with Contract Wastewater Operations, LLC to allow for additional services to operate and maintain the Clarkdale Wastewater Treatment Plant (WWTP), including on-call services and authorize the Public Works Director to finalize and execute the amended agreement.**

**Motion: Council Member Babbitt-Pierce**  
**Second: Council Member Regner**  
**Vote:**

<b>Voting Member</b>	<b>Aye/Nay</b>
Council Member Marney Babbitt-Pierce	Aye
Vice Mayor Debbie Hunseder	Aye
Council Member Lisa O'Neill	Aye
Mayor Robyn Prud'homme-Bauer	Aye
Council Member Bill Regner	Aye

**RESOLUTION MAKING APPOINTMENTS TO THE PLANNING COMMISSION** – Discussion and possible action regarding the approval of Resolution #1648, amending Resolution #1645, making appointments to the Planning Commission.

**RESOLUTION MAKING APPOINTMENT TO THE PUBLIC SAFETY PERSONNEL RETIREMENT SYSTEM (PSPRS) LOCAL BOARD** – Discussion and possible action regarding approval of Resolution #1649, amending Resolution #1643, making an appointment to the PSPRS Local Board.

**RESOLUTION MAKING APPOINTMENTS TO THE DESIGN REVIEW BOARD** – Discussion and possible action regarding the approval of Resolution #1650, amending Resolution #1642, making appointments to the Design Review Board.

**RESOLUTION MAKING APPOINTMENTS TO THE PARKS AND RECREATION COMMISSION** – Discussion and possible action regarding the approval of Resolution #1651, amending Resolution #1632, making appointments to the Parks and Recreation Commission.

**RESOLUTION MAKING APPOINTMENTS TO THE HISTORIC PRESERVATION COMMISSION** – Discussion and possible action regarding the approval of Resolution #1652, making appointments to the Historic Preservation Commission.

## **RESOLUTION MAKING APPOINTMENT TO THE MUNICIPAL PROPERTY CORPORATION**

– Discussion and consideration of Resolution #1653, amending Resolution #1636, making an appointment to the Municipal Property Corporation (MPC).

### **In an omnibus action the Council voted as follows:**

**Action: Approve Resolutions #1648 - #1653, making appointments to the Planning Commission, Public Safety Personnel Retirement Local Board, Design Review Board, Parks and Recreation Commission, Historic Preservation Commission, and the Municipal Property Corporation Board.**

**Motion: Council Member Regner**

**Second: Vice Mayor Hunseder**

**Vote:**

<b>Voting Member</b>	<b>Aye/Nay</b>
Council Member Marney Babbitt-Pierce	Aye
Vice Mayor Debbie Hunseder	Aye
Council Member Lisa O'Neill	Aye
Mayor Robyn Prud'homme-Bauer	Aye
Council Member Bill Regner	Aye

**FUTURE AGENDA ITEMS** - Listing of items to be placed on a future council agenda.

- **Water discussion to be held in January, 2022**
- **League of Cities and Towns Report September 28, 2021**

**ADJOURNMENT – Without objection, Mayor Prud'homme-Bauer adjourned the meeting at 7:29 P.M.**

Persons with a disability may request reasonable accommodations by contacting the Town Hall at 639-2400 (TTY: 1-800-367-8939) at least 72 hours in advance of the meeting.